



## **Academic Pediatric Association Board of Directors Job Description**

**Position Title:** Health Care Delivery Chair

**Overview:** The Health Care Delivery Chair is a member of the Board of Directors and is responsible for oversight of all the health care delivery-related activities of the APA, including the QI improvement science meeting, the Quality and Safety Improvement Scholars Program, the Health Care Delivery Award and related sub-committees and task forces.

**Roles and Responsibilities:**

- Attends and participates in APA Board Meetings and annual meeting-related events
- Chairs APA's Health Care Delivery Committee and reports to the Board of Directors on activities
- Provides strategic direction as needed to the Health Care Delivery's and its sub-committees and task forces
- Provides oversight and participates in leadership meetings and decisions for the Quality and Safety Improvement Scholars Program and the annual Quality Improvement Conference
- Assists with the orientation and transition to the next Chair

**Term of Office:**

- 2026-2029

**Method of Appointment:**

- Elected by the membership

**Accountability:**

- Reports to the Board of Directors

**Qualifications**

- Active engagement with the APA and/or its health care delivery programs
- Experience in implementing innovative health care delivery programs and initiatives

**Time Commitment:**

- 4-6 hours a month including
  - at least four monthly teleconference meetings for activities described above
  - two annual in-person meetings of the Board (one prior to PAS)

- meetings at PAS representing the Health Care Delivery Committee and Board of Directors
- quarterly Health Care Delivery Committee teleconference meetings not including one annual in-person meeting at PAS
- QI improvement science meeting planning meetings (as needed)
- Quality and Safety Improvement Scholars Program leadership meetings (as needed)