What is an Oral Abstract or Conundrum Presentation?

An Oral Abstract Presentation is an abstract selected by the Abstract & Conundrums Co-Chairs to be presented in a session at the PHM Annual Meeting. Sessions are 1.5-hours with two moderators and five oral abstract presentations. Oral Abstract Presentations are 10 minutes in length, leaving 5 minutes for Q&A. The date, time, and location of your presentation was sent to you via email from info@academicpeds.org.

Oral Abstract Presenters must register to attend PHM Annual Meeting 2024 to participate in the symposium! Click here to register today. Important note: Abstracts & Conundrums are subject to withdraw if presenting author does not register.

If you are no longer planning to present at PHM 2024, please send us an email as soon as possible.

How to Format Your Presentation:

✓ Include no more than 10 short slides (1 per minute)
✓ Summarize your slides in 10 minutes
✓ Allow for 5 minutes of questions from the audience
✓ All scientific presentations are 16x9, High Definition. Acceptable formats are PowerPoint or PDF.
  o Please upload your slides here by July 15, 2024. Slides not uploaded by 7/15 will not be included in the PHM app.
  o You must bring your slides on a flash drive to the conference. A laptop will be provided but your slides will not be pre-loaded.
  o There is no speaker ready room. Please arrive to your presentation location ready to share your presentation.
  o Important note: To protect the integrity of the abovementioned presentation management system, personal laptops will not be permitted for presentation at the meeting. If you have questions, please contact PHM Staff.

Audio-Visual Set-up for Oral Presentations

Oral presentations take place in assigned meeting rooms. The meeting rooms are equipped with a screen, laptop, microphone and small podium. Presenters must upload files to a flash drive prior to the meeting.
General Guidelines:

- Hold microphone close to mouth when speaking so attendees can hear your presentation. Microphones will be cleaned by technicians between each use.
- One slide = One idea
- Do not use more than one slide per minute
- Limit the text on your slides – focus on the main message
- Use less than 20 words per slide
- Utilize clear visuals and graphics instead of text
- Limit abbreviations and unnecessary text
- Use bullet points instead of full sentences
- Make sure slides are clear and readable – double space your text
- Use clear fonts and contrasting colors
- Avoid the use of ALL CAPITAL letters or underlined text, as they are difficult to read
- Remember, your slide must be readable from the back of the session room
- Prevent using font sizes smaller than 18pt
- Cite your sources

Questions?
Please e-mail PHM Meetings Staff with any questions at info@academicpeds.org. Please be sure to include “PHM” in the subject line or your email may be missed.

We look forward to seeing you in Minneapolis, MN!

Sincerely,

PHM 2024 Annual Meeting Programming Staff