



Academic Pediatric Association Board of Directors Job Description

Position Title: Diversity and Inclusion Chair

Overview: The Diversity and Inclusion Chair is responsible for oversight of the diversity, equity and inclusion activities of the APA, including the Regions and SIGs, New Century Scholars Program, the Membership Committee, the Diversity and Inclusion Committee and related sub-committees and task forces.

Roles and Responsibilities:

- Attends and participates in APA Board Meetings and annual meeting-related events
- Chairs committees or designates chairs of committees and reports to the Board of Directors on activities
- Provides strategic direction as needed to APA Board, pillar chairs, program leaders' sub-committees and task forces related to DEI-specific issues

Organizes and leads annual pillar meeting at PAS

- Provides oversight for the New Century Scholars Program
- Serves as the partnership point-of-contact for any New Century Scholars sponsoring organizations
- Oversees selection of the DEI-pillar awards
- Assists with the orientation and transition to the next Chair

Term of Office:

- 2025-2028

Method of Appointment:

- Elected by the membership

Accountability:

- Reports to the Board of Directors

Qualifications

- Demonstrated experience leading and/or collaborating to support DEI initiatives
- Active engagement with the APA and/or its membership, diversity and inclusion programs and/or pillar

- Documented commitment to the APA's values including DEI

Time Commitment:

- 5-8 hours a month including
 - at least four monthly meetings for activities described above
 - two annual in-person meetings of the Board
 - quarterly committee meetings not including one annual in-person meeting at PAS