AGP Fellowship Project: Accreditation Evaluation

RATING SCALE:

1= does not meet requirement 2=needs improvement 3=meets requirement ★ These items are absolute requirements for accreditation I. General Requirements 1.1. _____ An accredited AGP program must exist in conjunction with and be an integral part of a core pediatric residency program accredited by the Accreditation Council for Graduate Medical Education (ACGME). 1.2. _____ Interaction of the academic general pediatric fellows and faculty with the residents in the core pediatrics residency program is required. 1.3. Lines of responsibility for the pediatric residents and the academic general pediatric fellows must be clearly defined. **Institutional Organization** 2.1 Sponsoring Organization 2.1.1. _____ The AGP fellowship program must be sponsored by the same institution that sponsors the related core pediatrics residency program.

★ 2.1.2 _____ The institution must provide sufficient support to the Program Director, support staff and trainees to show an ongoing

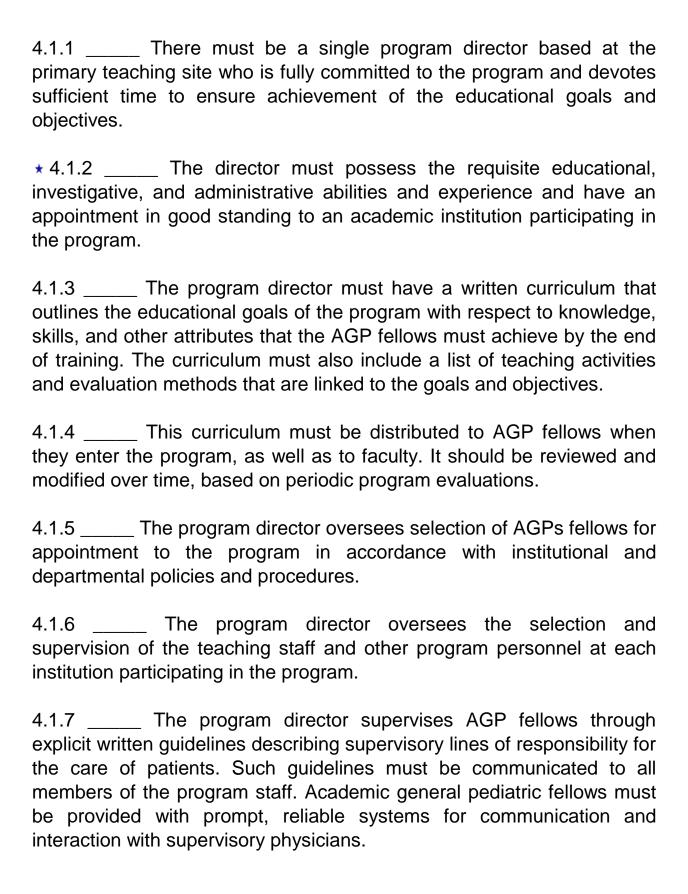
2.2 Appointment of AGP Fellows

commitment to fellowship education.

2.2.1 Prerequisite training for entry into a pediatric fellowship program should include the satisfactory completion of an ACGME-accredited pediatric residency or other training judged suitable by the program director (e.g. internal medicine – pediatrics or international pediatrics residency training).
Duration and Scope of Training
★ 3.1 AGP fellowship programs must provide at least two years of training.
3.2 The program must provide the AGP fellow with instruction and opportunities to ensure effective interaction with patients, patients' families, professional associates, and others in carrying out their responsibilities as physicians in the field.
3.3 Clinical work should range from 15% time at a minimum to a 50% at a maximum, averaged over the course of the fellowship. Programs with a heavy clinical load should consider a three-year training cycle.
3.4 The fellowship program also must develop in its fellows a commitment to lifelong learning and must emphasize scholarship, self-evaluation and self- directed learning, planning for continuous learning, evidenced based medicine, critical analysis of clinical problems, clinical decision making, quality improvement, and understanding of the health care system.
3.5 Each fellow should formulate a focus of clinical and scholarly activity that will serve as a base for future career development

Program Personnel

Program Director



4.1.8 The program director oversees implementation of fair procedures, as established by the sponsoring institution, regarding academic discipline and AGP fellows' complaints or grievances.
4.1.9 The program director monitors and documents the procedural skills of the fellows where appropriate.
4.1.10 The program director monitors stress in AGP fellows, including mental or emotional conditions inhibiting performance or learning and drug- or alcohol- related dysfunction. Training situations that consistently produce unhealthy stress for fellows must be evaluated and modified.
4.2 Mentor
★ 4.2.1 Each trainee must have at least one faculty member who will guide the fellow's career decisions through the training period. The mentor must supervise the academic advancement of the fellow, be certain that the Scholarship Oversight Committee is active and effective, and oversee the professional well being of the trainee.
4.3Teaching Staff
4.3.1 There must be sufficient numbers of teaching staff who devote adequate time to the educational program to enable it to meet its educational goals and objectives. In addition to the AGP program director, there must be at least one other qualified member of the teaching staff.
4.3.2 If the program is conducted at more than one institution, a member of the teaching staff of each participating institution must be designed to assume responsibility for the day-to-day activities of the program at that institution, with overall coordination by the program director.

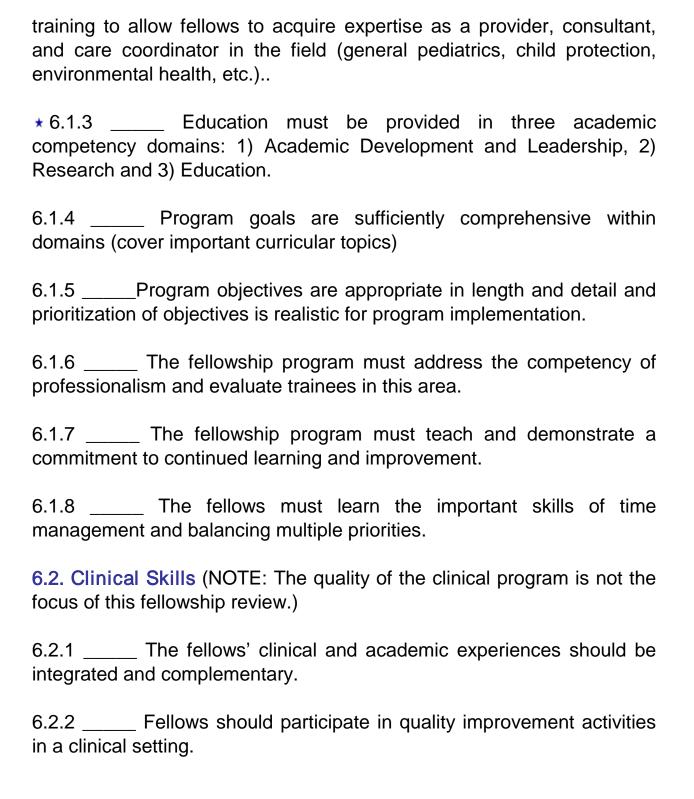
4.3.3 The teaching staff must provide evidence of a commitment to and productivity in the disciplines that are central to the program's core curriculum, including research and education, and ongoing pursuit of scholarship. The APA will consider the following as indicative of the commitment of the teaching staff to scholarly activity:
Projects funded by agencies requiring peer review
Publications in peer-reviewed journals
Presentations at national, regional, or international scientific meetings
Research protocols approved by the local Institutional Review Board and implemented.
Leadership in research networks or regional/national educational organizations.
4.3.4 All members of the teaching staff must demonstrate a strong interest in the education of AGP fellows, sound clinical and teaching abilities, support of the goals and objectives of the program, a commitment to their own continuing education, and participation in scholarly activities.
4.4 Other Professional Personnel
Consultants should be available, including biostatisticians, methodologists, programmers, medical education specialists, economists and others as needed.
Scholarship Oversight Committee
4.4.1 Each fellow must have a Scholarship Oversight Committee. The Scholarship Oversight Committee should consist of three or more individuals, at least one of whom is based outside the academic general pediatric discipline. The fellowship program director may serve as a trainee's mentor and participate in the activities of the oversight committee, but should not be a standing member.
4.4.2 The Scholarship Oversight Committee performs the following:

Determine whether a specific activity is appropriate to meet the APA guidelines for scholarly activity

- o Determine whether a specific activity is appropriate to meet the APA guidelines for scholarly activity
- Determine a course of preparation beyond the core fellowship curriculum to ensure successful completion of the project
- Evaluate the fellow's progress as related to scholarly activity
- o Meet with the fellow early in the training period and regularly thereafter
- o Require the fellow to present/defend the project related to his/her scholarly activity
- o Advise the program director on the fellow's progress and assess whether the fellow has satisfactorily met the guidelines associated with the requirement for active participation in scholarly activities.

5. Facilities and Resources

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5.1 Fellows must have access to appropriate patient populations and clinical facilities needed for the clinical experience.
5.2 AGP fellows must have access to an on-site library or collection of appropriate texts or journals in each participating institution or must have access to electronic databases and other data processing applications.
5.2 There must be adequate resources for scholarly activity, research and critical analysis. These must include adequate laboratory space, equipment, teaching facilities and access to learning, financial support, and computer services.
6. Educational Program
6.1 Program Design
6.1.1 Every program must develop written educational goals and objectives (Curriculum Requirement A), learner needs assessment and progress tracking (Curriculum Requirement B), learning activities (Curriculum Requirement C), and evaluation methods (Curriculum Requirement D), all of which should be linked to the program's goals and objectives.
6.1.2 The AGP fellowship program must provide advanced clinical



6.3. Educational Activities

6.3.1 Teaching and learning activities in the program must be linked to the written goals and objectives of the curriculum.
6.3.2 There must be a formally structured educational program in academic general pediatrics that uses an effective combination of didactic, interactive, and experiential activities. A reasonable diversity of learning activities is used (e.g., suitable for settings, adaptable to individual learning and teaching styles.)
6.3.3 The AGP fellow should actively participate in the planning and implementation of these educational activities, including conferences, experiential projects, and teaching sessions with students and residents.
6.3.4 At the time of entry into the program, each fellow should develop an individual learning plan that includes both required and self-directed educational activities that will prepare the fellow for his/her chosen career path. All learners must revisit and revise their learning plans annually.
6.4. Teaching Experience
6.4.1 AGP fellows must be given the opportunity to teach using a variety of methods and settings, and to assume some departmental administrative responsibilities.
6.4.2 Fellows should participate in clinical teaching.
6.5. Scholarly Activity
6.5.1 Each program is expected to engage fellows in scholarly activities that relate to the core academic competency domains of Academic Development and Leadership, Research, and Education.
6.5.2 The core experience of the fellowship curriculum should be

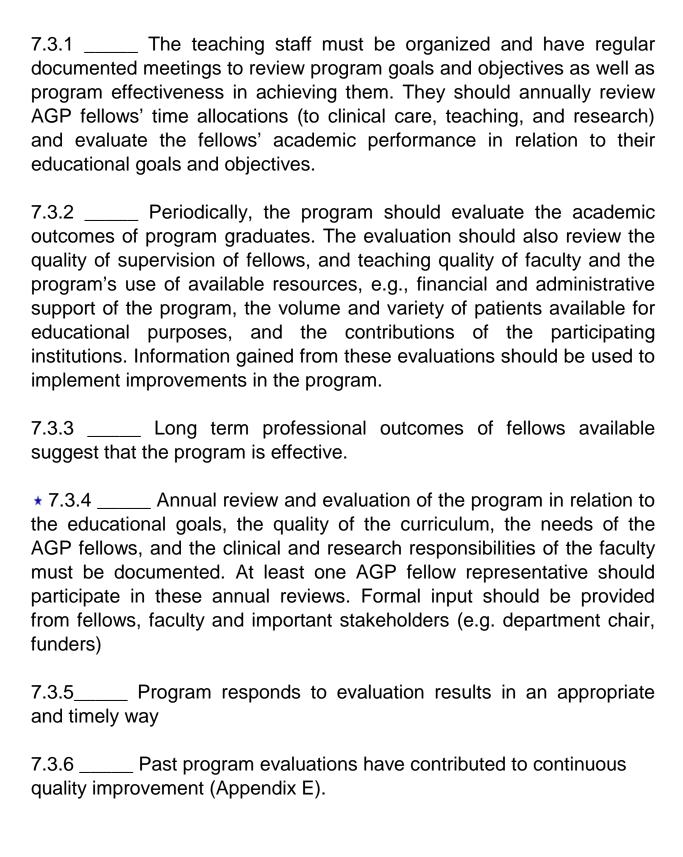
a research or scholarly project. All fellows must engage in hypothesistesting projects or in projects of substantive scholarly exploration and analysis that require critical thinking. Areas in which scholarly activity may be pursued include, but are not limited to: basic, clinical, or translational biological or behavioral medicine; health services; quality improvement; bioethics; education; community advocacy; and public policy.
6.5.3 Fellows must acquire and analyze data, derive and defend conclusions, place conclusions in the context of what is known or not known about a specific area of inquiry, and present their work in oral and written form to their Scholarly Oversight Committee (see below) and elsewhere. These activities require active participation by the fellow and must be mentored.
7. Evaluation, Guidance, and Oversight
7.1 Evaluation of Fellows
7.1.1 The program must have formal mechanisms by which the knowledge, skills, and professional growth of the AGP fellows, based on the program's written educational goals and objectives, are evaluated at least annually.
7.1.2 The fellow must be given a copy of the written educational goals and objectives at the start of training and are told in advance that they will be evaluated and that objectives must be met for successful completion of the program.
7.1.3 A written record of these evaluations must be maintained, must be formally reviewed with the AGP fellow at least annually, and must be accessible to authorized personnel. More frequent, informal assessment and feedback sessions between the fellow and mentor

and/or Scholarship Oversight Committee are strongly recommended.

★ 7.1.4 _____ The program director, in consultation with the teaching

7.3 Evaluation of the Program

staff and Scholarship Oversight Committee, must provide a written final



Please attach a narrative assessment of the program's strengths, weaknesses, challenges/barriers, and opportunities for growth and improvement.